

# THE ALDERTON INFANT AND JUNIOR SCHOOLS

## 2013/14 TRAVEL PLAN

Together we have developed this travel plan because we want to:

- Reduce the risk of accidents
- Reduce vehicle use to and from school
- Increase travel by safe and sustainable methods
- Improve the health, fitness and wellbeing of the children
- Improve children's road safety knowledge, understanding and awareness
- To raise the profile of road safety and environmental issues
- Support initiatives within the "Essex Business Travel Plan"

This plan will be shared with other users on site:

- Sunrise Children's Centre including New Beginnings Nursery
- Barley Barn Wrap Around Care Provider
- Epping Forest South Local Delivery Group

### Description of the School

The Alderton Infant School shares a large and pleasant site with The Alderton Junior School, Sunrise Children's Centre including New Beginnings Nursery, Barley Barn Wrap Around Care and an office base for the Epping Forest South Local Delivery Group.

We share a long boundary onto Alderton Hall Lane, a long downhill road flanked by residential houses to one side.

Alderton Hall Lane is on a local bus route. Access to the site is through an Infant School pedestrian gate, a Junior School pedestrian gate, a pedestrian gate near the Children's Centre building and one vehicular gate.

We currently have 200 pupils on roll. The Junior School have 227 children in their school. The Children's Centre, New Beginnings Nursery and an office base for the Epping Forest LDG serve the locality. This means that many families travel to and from the school site.

Both schools are popular and a number of children travel from beyond the local vicinity. Staff and delivery vehicles only are permitted to drive through the shared vehicle gates which are closed during peak times.

### The Alderton Infant School Raise-on-Line Ward Information 2011:

Ward	% Pupils in Ward
Loughton Alderton	57.3

Loughton St Mary's	16.4
Loughton Roding	8.8
Loughton Fairmead	5.3
Loughton St John's	4.7
Lambourne	1.8
Loughton Broadway	1.8
Buckhurst Hill East	0.6
Buckhurst Hill West	0.6
Epping Hemnall	0.6

### Site opening times:

Building	Open/start	Close/finish
Infant & Junior Buildings	07:30	17:30
Barley Barn Breakfast Club	07:45	08:45
Infant School	08:45	15:00
Barley Barn After School Club	15:00	18:00
After School Clubs	Mon-Fri 15:00	16:00
Local Delivery Group	08:00	16:00
New Beginnings Nursery	07:30	18:00
Sunrise Children's Centre	09:00	Variable but no later than 18.00

### Existing Facilities:

#### *Pedestrians*

Entry is through three gates, two for junior parents and one for infant parents. There is a sign posted route to the main buildings. Space around the gates is limited and results in congestion at peak times. When the Infant School is in session, visitors have to use the side staff entrance. CCTV is in operation.

#### *Scooters/Cyclists*

The Infant School have a clear code of conduct for scooter and cycle users (attached). The Junior School encourages 10 year olds to take a cycling proficiency scheme. Adequate storage facilities are provided by both schools and the Children's Centre (see below).

#### *Cars*

Parents of children at our schools should not bring vehicles into the vicinity – that is, within 200 metres of the school entrances. This is because large numbers of parked vehicles cause a safety hazard to parents and children who are walking to school. There are frequently issues with parking on zig-zags, kerbs and corners, private driveways, dropped kerbs and blocking the school vehicle gates. When this happens, we always alert the Civil Enforcement Officers and/or the Police. Traffic becomes congested at peak times and at other times can travel fast. The North Essex Parking Partnership camera car attends the site, and infractions of parking regulations or obstruction are likely to be followed by a penalty notice.

Parents' cars may not access the school site. There is limited staff and visitor parking on site. Speed bumps are installed along the drive and the vehicular gates are closed at peak times.

For all these reasons please, wherever possible, walk your children to and from school. If you must drive, then park safely, well away from the school.

### *Buses*

There is no school bus provision. Public transport does operate one bus en route from underground stations at Loughton and Debden. Its route does not access all parts of the admission area.

### **Description of our travel/transport problems:**

On journeys to and from school at normal start/finish times:

- Congested roads around school site
- Dangerous parking on zig-zags, kerbs, corners, driveways
- Dangerous "dropping off" of children
- Blocked vehicle gates, obstructing safe access
- Visibility poor
- Difficulty crossing nearby busy roads safely because of speed/congestion (i.e. Oakwood Hill, Alderton Hill), inconsiderate parking and lack of crossing patrols
- Location of ice cream van in summer months adds to congestion
- Parents gather around the pedestrian gates waiting for gates to open
- Cars parked across or on drop kerb points causing problems for those with buggies or disabilities
- Fox fouling on site
- Punctuality – more parents tend to drive on wet days and get stuck in traffic
- Lack of controlled crossing points on main roads in vicinity

On journeys to attend pre and after school events:

- Can be as above depending on the numbers involved and can be worse if awaiting the return of an outing by coach
- For after school events parents do drive onto site if parking spaces are available

On journeys made during the school day to attend activities at other locations:

- Residents park on Alderton Hall Lane which can be busy with flow of traffic or arrival of school coach for occasional outings and trips or public bus
- Walking into Loughton crosses busy roads at difficult points ie Alderton Hall Lane/Hill

### **Steps we have taken to solve some of the above problems:**

- Flyers out and displayed re: safe parking, not on zig-zags etc

- Regular reminders in assembly, newsletters and at induction meetings
- Personal approach to some parked cars on zigzags and car details taken
- Letters to EFDC
- Calls to ECC re crossing patrol needs
- Conversations with concerned parents
- Support for "Walk to School" initiatives and promoting healthy living through the curriculum
- Liaison with police and wardens
- Cycle training at KS2
- School and Eco Council involvement including Walk to School pupil campaigns
- Safety awareness within curriculum
- Route on walking trips assessed by Education Visit Co-ordinator and fluorescent jackets available for staff and pupils

### Results of our travel information (January 2013)

No of pupils	% Car	% Walks
Infant 200	58	42
Junior 227	43	55

Also see Appendix 1 for 2009-2010 Essex Data

### Staff Numbers

Establishment	Full Time	Part Time
Infant School	8	33
Junior School	21 + 2 cooks = 23	12 + 3 peripatetic + 4 kitchen staff = 19
Children's Centre	3	
New Beginnings	10	

### Facilities

Area	Description	Numbers
Car Park	Staff (total for site) + Disabled	37 + 3
Cycle/Scooter Storage	No. of bays for Infant pupils Junior pupils	24 (rarely all used) 12 bays (half used)
How secure is the storage provided	Scooters/cycles are kept in racks/bays near various infant class doors & at rear of Junior School. Cycle helmets stored by coat pegs	Bays distributed around site
Storage lockers	Staff storage lockers	35
Storage lockers	Pupil storage lockers	0
Shower facilities	Are staff shower facilities available	No
Shower facilities	Are staff shower facilities available	No
Buggy Park 1x large, 1x small	Children's Centre	Located near entrance doors

## How has everyone been involved?

### Pupils

Method	When?	Number Involved	Outcomes/results
Travel survey	Annually	Whole school	See table above
Assemblies: Being healthy Walk to School Week Scooter storage Road safety	Autumn 2013 May 2012 Summer 2011	Whole school	Children are aware of reasons for walking, cycling to school and healthy lifestyles Junior children are taught how to be safe
School Council meetings Inf/ Junior Councils	Half termly	2011/12 = 8 pupils 2012/13= 10 pupils 2013/14= 10 pupils	Asked how they thought we could encourage children to walk to school – Walk to School Week
Junior Eco Council	Once a term	Whole school	Surveys, campaigns linked with healthy and safe ways of getting to school
Curriculum Projects i.e. Environment Barbican (tube) Royal Opera House Gardening	Annual Y2 Summer 2013 Feb 2013 x 2 Spring 2013	Yr 2 57 2012-13 Yr 2 currently 85 children 2013-14	Children are aware of reasons for walking, cycling to school and healthy lifestyles/environment topic

### Staff

Method	When?	Number Involved	Outcomes/results
INSET Health & Safety	Jan 2013	All staff	Staff are aware of H & S issues and activities to do with children
Education Visits support	As required for trips	All staff complete risk assessments	

### Parents

Method	When?	Number Involved	Outcomes/results
Newsletters	On-going reminders	All	Parents provided with email contacts re: parking
	November 2013	Petition instigated by Parent(s) in Oakwood Hill area	Petition

### Governors

Method	When?	Number Involved	Outcomes/results
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Report back to Governing Body	Termly	Whole Governing Body	Discussion about STP, highlight issues of planning and parking
Meeting	November 2013	Chairs of Governors	Meeting with two Councillors

Other groups or people	How were they involved?	What did they say?
Site Manager	Involved in the daily cleaning and tidying of surroundings and care taking and maintaining of the premises. Locking and unlocking. Fox waste clearing	He supports the Travel Plan and all the jobs that he is required to do.
Loughton Town Council	Public highway safety	Letter November 2010 Meeting and support November 2013 following Oakwood Hill accident

In the development of the travel plan over time we have consulted the following people:

- Parents
- Governors
- PA members
- ECC (Jenna Mattholie) 2010
- Loughton Town Council 2010
- Pupils in assembly and PSHE lessons
- School Council

Objectives	Targets
<p><b>Safety:</b></p> <ul style="list-style-type: none"> <li>• To decrease congestion on the roads around the school by increasing driver awareness (parents and staff) about parking and the benefits of walking</li> <li>• Change route of school path during proposed expansion to ease congestion point near vehicular and Junior pedestrian gate and thereby decrease the risk of accidents</li> </ul>	<ul style="list-style-type: none"> <li>• To decrease the number of cars coming onto road and blocking people's driveways</li> <li>• To decrease the number of staff cars parking on site as space limited and encourage car sharing</li> <li>• Regular newsletter reminders (at least termly) to parents about considerate parking including email of Traffic Enforcement Officer</li> <li>• To actively encourage pupils to scooter safely to school wearing helmets (reminders in assembly at least half termly) and store in designated racks</li> <li>• Re-introduce Walk on Wednesdays (WOW events) from spring 2014</li> <li>• To educate the children about travelling to school and sustainable forms of travelling through</li> </ul>
<p><b>Health</b></p> <ul style="list-style-type: none"> <li>• To decrease CO2 emissions by reducing the number of parents and staff driving to school</li> <li>• To encourage walking and cycling to school as a form of exercise and as an opportunity to talk with child</li> <li>• Enhance waiting areas/seats for parents</li> <li>• Buggy park storage at Children's Centre</li> </ul>	
<p><b>Access and opportunity</b></p>	

<ul style="list-style-type: none"> <li>• To provide students with skills and safety information</li> <li>• To improve pupil attainment by decreasing lateness by walking to school or using public transport</li> </ul>	<p>curriculum work (also include in new National Curriculum review)</p> <ul style="list-style-type: none"> <li>• To educate the children via assemblies, curriculum work (sustainability) about the benefits of walking to school (at least termly)</li> </ul>
<p><b>Environment</b></p> <ul style="list-style-type: none"> <li>• To improve the environment around school to make walking more enjoyable and have less CO2 emissions</li> </ul>	<ul style="list-style-type: none"> <li>• To work with the school gardeners and helpers to improve the school gardens and surroundings (phased developments over time)</li> </ul>

## Monitoring and Reviewing

Our next hands up survey census will take place on January 16<sup>th</sup> 2014. Our Travel Plan review will be undertaken pending expansion (summer 2015)

When reviewing our School Travel Plan we will take into consideration any issues arising from the new developments in education and transport since the original Travel Plan was completed.

## Sign Off and Formal Approval

The following signatures confirm the school management have read and approve the content of this document. By signing this document the school is committing itself to make every effort to resolve problems identified within the enclosed document and implement the actions identified.

\_\_\_\_\_ Headteacher(s)

\_\_\_\_\_ Chair of Governor(s)

\_\_\_\_\_ Parent Governor(s)