

**Annual Governance Statement for the Governing Body of Alderton Infant School**  
2013 - 2014

In accordance with the Government's requirement for all governing bodies, the 3 core **strategic functions** of the Alderton Infant School Governing Body are:

1. Ensuring clarity of vision, ethos and strategic direction;
2. Holding the Head Teacher to account for the educational performance of the school and its pupils;
3. Overseeing the financial performance of the school and making sure its money is well spent.

The **Aims** of the Alderton Infant School are:

1. To appreciate and value the best efforts of every child in all aspects of school life, ensuring they each realise their maximum potential.
2. To provide a broad, balanced, stimulating curriculum for every child regardless of race, gender and ability.
3. To create a happy caring community where all feel valued and secure.

The Alderton Infant School's **Mission Statement** is:

All children in our school are entitled to a well planned, differentiated curriculum of breadth, depth and relevance, which promotes their spiritual, moral, cultural, mental and physical development; thus preparing them for the opportunities, responsibilities and experiences of adult life regardless of race, gender or ability.

**Governance arrangements**

The Governing Body of the Alderton Infant School is made up of:

- 3 staff governors (including the Head)
- 4 elected Parent Governors
- 2 Local Authority Governors
- 3 Community Governors
- 1 Associate Member

Regular skills audits (last one conducted 2012) ensure that the Governing Body has the skills required to contribute to the effective governance and success of the school.

	<p>Our professional and personal experience comprises of:</p> <ul style="list-style-type: none"> <li>• Economist</li> <li>• Journal editor, writer and researcher</li> <li>• Civil Servants</li> <li>• Legal administration (Court Service), restorative justice, management consultancy, mediation</li> <li>• Legal Information Officer for an international law firm</li> <li>• PA for a London Underground Director</li> <li>• Met Police researcher</li> <li>• Former Head Teacher</li> <li>• Deputy Head Teacher</li> <li>• Sports Teacher</li> <li>• School Administrators</li> <li>• School Teaching Assistants</li> <li>• Chair and Vice Chair for national and local health and regulation bodies</li> <li>• Members of religious organisations which are very active in the local community</li> <li>• Treasurers for voluntary organisations</li> <li>• Conference organising for adults and children</li> <li>• Member of the Executive Committee of the Loughton Residents Association</li> <li>• Former Scout Leader</li> </ul> <p>The full Governing Body meets once each term, and we also have a number of committees, also meeting once a term, to consider different aspects of the school in detail:</p> <ul style="list-style-type: none"> <li>• Personnel, Finance and Premises</li> <li>• Curriculum and Pupil Related Matters</li> <li>• Pay Committee</li> </ul> <p>We also have committees that meet if required to consider pupil discipline, staff dismissal and giving parents a voice.</p> <p>Each Governor also has a special responsibility. These include: numeracy; literacy; child protection; SEN; equality; ICT; health and safety; governor training; attendance; attainment; Pupil Premium; and School Sports Funding.</p>
<p><b>Attendance record of governors</b></p>	<p>Governors have good attendance at meetings and we have never cancelled a meeting because it was not “quorate” (the number of governors needed to ensure that legal decisions can be made).</p>

<p><b>The work that we have done on our committees and in the governing body</b></p>	<p>School expansion</p> <ul style="list-style-type: none"> <li>- Public consultation January 2014</li> <li>- Future admissions discussions with Essex County Council</li> <li>- Liaison with ECC, architects, builders, and the Alderton Junior School</li> </ul> <p>Premises</p> <ul style="list-style-type: none"> <li>- Maintenance, ceiling and light replacement, electrics</li> <li>- Subsidence</li> <li>- Redecoration</li> </ul> <p>Safety</p> <ul style="list-style-type: none"> <li>- Parking</li> <li>- Fatal accident on Oakwood Hill (meeting local Councillors, monitoring of road safety crossing)</li> </ul> <p>Pupils</p> <ul style="list-style-type: none"> <li>- New national curriculum planning</li> <li>- Pupil Premium spending</li> <li>- Sports funding</li> <li>- Free school meals changes</li> <li>- Reading diary changes</li> <li>- Travel Plan</li> <li>- Implementation of new phonic schemes</li> <li>- Consideration of new maths scheme with the Alderton Junior School</li> </ul> <p>Parent Voice Committee to improve parental involvement</p> <ul style="list-style-type: none"> <li>- Parent Forum (1 held, 1 cancelled due to strike) limited turnout but interesting discussion on expansion and new maths scheme</li> <li>- Parent Questionnaire</li> <li>- Parent Newsletter</li> </ul> <p>Governing Body</p> <ul style="list-style-type: none"> <li>- Visit guidance produced</li> </ul> <p>Consortium / Junior School Relations</p> <ul style="list-style-type: none"> <li>- Closer working to raise standards</li> </ul> <p>Staffing</p> <ul style="list-style-type: none"> <li>- Creation of a new Leave of Absence Policy based on ECC Model</li> <li>- Recruitment of new SENCO, office team, TA's and teacher</li> </ul>
<p><b>Future plans for the governors</b></p>	<ul style="list-style-type: none"> <li>- Monitoring the implementation of the new: <ul style="list-style-type: none"> <li>o National Curriculum</li> <li>o phonics approach</li> <li>o maths scheme</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>○ SEN School Offer / Local Authority Offer</li> <li>○ Assessment procedures</li> <li>○ KS1 Free School Meals</li> <li>- Completing the expansion of the Infant and Junior Schools</li> <li>- Monitoring future admission figures</li> <li>- Governing Body Skills Audit</li> <li>- Recruitment of Parent Governor</li> <li>- Development of Parent Forums and Parent Voice</li> <li>- Developing closer working relationships with the New Head and Deputy in the Junior School and their governing body</li> <li>- Monitoring the changing role of Essex County Council and implications of the reduction of the Education Service Grant and ECC becoming more commissioning based</li> <li>- Reconstituting the Governing Body in line with The School Governance Constitution Regulations 2012</li> </ul>
<p><b>How you can contact the governing body</b></p>	<p>We always welcome suggestions, feedback and ideas from parents – please contact the Chair of Governors, Rebecca Fricker, via the school office.</p> <p>You can see the full list of governors and further information about the work of the Governing Body on the school website.</p>

### Alderton Infant School Governing Body

<b>Governor</b>	<b>Category</b>	<b>End of Term of Office</b>
T Baines	Associate	27 January 2017
S Dalby	Head	N/A
D Edwards	Parent	7 March 2016
J Fairhead	Staff	28 February 2017
A Heagren	Local Authority	28 February 2017
R Fricker (Chair)	Community	14 February 2015
J Lee	Staff	31 December 2017
S Leggate (Vice-Chair, Chair PFP, Chair Pay)	Community	28 February 2017
M Pearse (Chair CP)	Parent	7 December 2015
A Rumble	Parent	17 December 2016
C Sibley	Local Authority	28 February 2017
K Warman	Parent	25 September 2016
S Worthington	Community	31 December 2017

**Alderton Infant School Governors' Attendance Record for 2013-2014**

<b>Governor</b>	<b>Full Governing Body</b>	<b>Personnel, Finance &amp; Premises</b>	<b>Curriculum &amp; Pupil Matters</b>	<b>Pay &amp; Performance</b>
T Baines	2	NA	NA	NA
S Dalby	3	3	3	3
D Edwards	2	NA	3	NA
J Fairhead	2	NA	2	NA
A Heagren	3	3	NA	3
R Fricker	3	NA	3	NA
J Lee	3	NA	3	NA
S Leggate	3	3	NA	3
M Pearse	1	NA	3	NA
A Rumble	0	3	NA	NA
C Sibley	3	3	NA	NA
K Warman	1	2	NA	NA
S Worthington(new)	2	1	2	1

### **Alderton Infant School Governors' Training Record 2013-2014**

9/7/2013	Essex County Council Hot Topic: Teachers' Pay and Conditions
14/10/2013	Essex County Council Communications Meeting: Autumn Term
9/10/2013	Consortium: Chairing
19/11/2013	Consortium: Raise Online Training
3/12/2013	Essex County Council Hot Topic: Educational Changes
5/2/2014	Essex County Council Hot Topic: School Review
Spring 2014	Consortium: Induction (2 sessions)
22/5/2014	Consortium: New National Curriculum
23/5/2014	Essex County Council Conference: Achieving a Seismic Shift in Attainment
June 2014	Consortium: Analysing Data in Primary Schools

### **Alderton Infant School Governors' Visits 2013-2014**

Please see Headteacher's Reports to Governors for a full list of visits made to the school.